Public Access To Court Records Request Form
Goodyear Municipal Court –
14455 W. Van Buren St, Suite B101
Goodyear AZ 85338
(623) 882-7200 Voice (623) 932-6936 Fax

In accordance with rule 123(f) of the Arizona Supreme Court Rules of Court, a request to inspect or obtain copies of records that are open to the public shall be made in writing on a form provided by the custodian. This is the form to be used when making such a request of the Goodyear Municipal Court. In order to process your request you must complete the following:

1) Your name:_____

2) Organization (if applicable):_____

3) Your Address:_____

4) A phone number you can be reached at:_____

5) What information you seek(defendant's name/case or complaint

   #):_____

Do you want to : *check all that apply*

_____ View records _____ Receive copies of records

6) If you want copies of the records, will information in the records be used for a "commercial purpose" as defined below? *Check one*

   _____ Yes _____ No

7) If you answered yes to item number 6, please provide a statement setting forth the commercial purpose and specific use intended for the records.

_____

DEFINITION OF "COMMERCIAL PURPOSE": As used in this rule "Commercial Purpose" means the use of a public record for the purpose of sale or resale or for the purpose of producing a document containing all or part of the copy, printout or photograph for sale or the obtaining of names and addresses from such public records for the purpose of solicitation or the sale of such names and addresses to another for the purpose of solicitation or for any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from direct or indirect use of such public records. "Commercial Purpose" does not mean the use of a public record as evidence or as research for evidence in an action in a judicial or quasi-judicial body of this state or a political subdivision of this state.

IMPORTANT: the amount of time that it will take the court to process your request will vary based upon: the immediate availability of the requested records; specificity of the request and need for clarification; amount of equipment, materials, staff time and other resources required to satisfy the request; and whether the requested records are located at the court or in off-site storage. Documents containing confidential or non-public information will be redacted of such information prior to being made available for viewing or reproduction. All requests for police reports and police records must be made at the police department. All requests are processed in accordance with Rule 123 of the Arizona Supreme Court Rules of Court. Other restrictions, charges, and fees may apply. If your request is denied you have twenty (20) days from the date of denial to request a review of the denial by the Presiding Judge of this court.

COURT USE ONLY

Your request is approved / denied. Your request was received on _____, 20__ at _____ am/pm, by

_____. The information you have requested is / is not on the premises. The time necessary to

satisfy request is _____ days and will be available for you on _____, 20__ after _____a m/pm.

1/25/13