

## NEIGHBORHOOD WATCH CAPTAIN'S MANUAL



### Goodyear Police Department

Neighborhood Response Unit 175 N. 145<sup>th</sup> Avenue Building E (623) 932-1220 www.goodyearaz.gov

Neighborhood Watch Coordinator

Neighborhood Watch Number:	
Beat Number:	

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### FREQUENTLY CALLED NUMBERS

Emergency	9-1-1
Police Non-Emergency	(623) 932-1220
Arizona Cart Retrieval	1-800-843-2278
City Court	(623) 932-3910
City of Goodyear Toll Free Number	1-800-872-1749
Code Compliance	(623) 882-7815
Community Advocate	(623) 882-7800
Community Services Division	(623) 882-7812
Fire Department Non-emergency	(623) 932-2300
Graffiti Complaints	(623)-932-7815
Police Administration	(623) 882-7660
Police Records	(623) 882-7670
Police Reserve Officer Information	(623) 882-7413
Public Works	(623) 932-1637
School Resource Officer Information	(623) 882-7696
Victim's Assistance Hotline	(623 882-7677
AZ Counter Terrorism Hotline	(602) 223-2680
City Of Goodyear Web Site	www.goodyearaz.gov

#### GOODYEAR POLICE DEPARTMENT LOCATIONS



Main Station 175 N 145<sup>th</sup> Avenue Building E Goodyear, AZ 85338 Office of the Chief Criminal Investigation Bureau



Litchfield Road Station 1111 S Litchfield Road Goodyear, AZ 85338 Patrol Communications



Goodyear Municipal Court 185 N 145<sup>TH</sup> Avenue Goodyear, AZ 85338

M-F 830am - 500pm (623) 932-3013 (623) 932 6936 Fax



City Hall 190 N Litchfield Road Goodyear, AZ 85338

## CRIME PREVENTION MESSAGE FROM THE GOODYEAR POLICE DEPARTMENT

Through the years citizens have delegated more and more of their individual responsibility for self-protection to law enforcement specialists. As a result, fewer citizens now recognize their responsibility to take an active role in crime prevention and the apprehension of criminals.

We frequently hear from citizens that more police officers are needed on the streets in their neighborhoods to help curb crime. No matter how many police officers are in those neighborhoods, they can never solve all the problems. What you are doing by working closely with us is to serve notice to the criminals that "this is our neighborhood and no one is going to take it away from us."

Burglary is a crime of opportunity, committed by criminals who will capitalize on carelessness or neglect. Most home burglaries are not committed by professionals who have planned to commit a burglary. Most are committed by amateurs, who find an open or unlocked door or window, or drug abusers that take advantage of a home's weak defenses.

To combat the increase in crime in today's society, the police need the eyes and ears of citizens like you. To help the police protect your property from criminals, you must get involved. To help you help yourself, your community, and the Goodyear Police Department, the Neighborhood Watch Program was established.

No home can be protected like Fort Knox. All of the locks, bars, lights and alarms cannot guarantee total protection. You cannot make your home, property, and yourself crime proof, but you can be crime resistant.

The Goodyear Police Department would like you to start or join a Neighborhood Watch, and learn what **you** can do to reduce **your** chances of becoming a crime victim. A Neighborhood Watch is easy to start and effective when implemented. By starting a Neighborhood Watch in your area, you are taking the first step towards making your home, your neighborhood, and your community a safer place to live.

Together we can make a difference! We welcome this partnership and look forward to working with you.

Sincerely,

Jerry Geier Chief of Police Goodyear Police Department

## NEIGHBORHOOD WATCH WHAT IS IT?

The City of Goodyear Neighborhood Watch program is the cornerstone of all crime prevention programs. It enlists the active participation of citizens in cooperation with the Goodyear Police Department to reduce burglaries and other neighborhood crimes. Its primary purpose is the protection of property, yours and your neighbors.

Most home burglaries occur during the day and early evening hours, when alert neighbors could spot the thieves and call police. Concerned citizens are doing just that. They are part of a Block Watch Program. Neighbors looking out for neighbors.

Neighborhood Watch crime prevention programs are a proven and effective means to substantially reduce not only the incidence of residential burglaries in a specific geographical area, but also the incidence of other crimes as well.

"A good neighbor is one of the most effective crime prevention tools ever invented."

Neighborhood Watch teaches you the steps that you can take to help protect your home. It also organizes a neighborhood group that can make crime prevention part of every person's daily routine, just by watching out for each other. Your job is to *report* suspicious activity to police. It is *the police departments'* job to handle the crooks!

The Goodyear Police Department continues to actively support the Neighborhood Watch Program. It is one vehicle by which we hope to conduct a sustained attack on crime through innovative crime prevention techniques.

#### It involves:

- Neighbors getting to know each other and working in a program of mutual assistance.
- Citizens being trained to recognize and report suspicious activities in their neighborhoods. If you see a crime or suspicious activity in your neighborhood, immediately report what you have seen to the police.
- Implementation of crime prevention techniques, such as home security, operation identification and others.
- Utilizing crime prevention measures to make it much more difficult for criminals to perpetrate a crime in your community and at your home

#### HOW TO START A NEIGHBORHOOD WATCH PROGRAM

#### First- Get organized

The first step in starting a Neighborhood Watch is to contact the Goodyear Police Department and request a starter packet. The packet will contain materials that will assist you in conducting your first meeting. You may telephone or contact the Neighborhood Response Unit by mail at the address below.

Goodyear Police Department
Attn: Neighborhood Response Unit
PO Box 5100
Goodyear, AZ 85338
(623) 932-1220

#### Second-Talk to Your Neighbors

Determine the geographic area of your Neighborhood Watch. It should include only the homes on your street. It may include a cul-de-sac in the middle of your block, but it cannot include the streets on either side of yours.

We also do not recommend any more than twenty-five to thirty homes be in any one Neighborhood Watch.

Canvass your neighborhood for interest. Discuss crime problems in your area and how neighbors working together can help to prevent crime

Be sure to mention that:

- Neighborhood Watch does not require frequent meetings
- It does not ask that anyone take any personal risks to prevent crime.
- Neighborhood Watch leaves the responsibility for apprehension of criminals where it belongs--with the police.

If your neighborhood is interested in the Neighborhood Watch Program you will need to schedule a date and time with the Police Department's Coordinator for your first meeting. An officer from the Neighborhood Response Unit will attend your first meeting.

- Plan the meeting far enough in advance to give everyone adequate notice.
- The meeting should be an informal and comfortable meeting. If possible, hold it in your home or a neighbor's home.
- Distribute flyers announcing the meeting and its location. As the meeting date approaches (two or three days before) remind people of the meeting.
- Do not be disappointed if everyone cannot attend. One hundred percent participation is desired, but is not a requirement for the program to work.
- The first Neighborhood Watch meeting is considered a working/organizational meeting. For this reason, we ask that no small children attend. Later meetings can be designed to focus on children, if the neighborhood desires.

#### The First Meeting

- Prepare and distribute name tags.
- Explain the purpose of the meeting.
- Have everyone sign the member information form that was in the packet given to you at the information meeting.

Introduce the Police Department's Neighborhood Response Unit Officer

The Officer will explain and discuss;

- The Neighborhood Watch Program
- The City's involvement in the program.
- Information about specific crime problems in your area.
- Effective crime prevention techniques for home and neighborhood safety.
- How to report a crime.
- The need for neighborhood involvement in crime prevention and what is can accomplish.
- Other crime prevention programs.

#### Receiving & Keeping your signs

In order to receive your signs, it is necessary to have representation from at least 50% of the homes in your geographic area, at **each** meeting. It is not necessary that both the husband and wife attend the meetings (even though it is encouraged), only that someone represent the residence.

It is also not necessary that the same homes be represented each time a meeting is held. Only that your have at least 50% of the homes in your Block Watch area.

Your Neighborhood Watch signs will be posted approximately two to four weeks after we receive the sign-in sheet from your second meeting. The location of the signs will be determined by an officer from Neighborhood Response Unit. The second meeting may be held any time up to a year after the first meeting. Obviously the sooner the better.

#### <u>In order to keep the signs, it is necessary to have at least two meetings per year.</u>

These may be formal or informal so long as they offer neighbors a chance to get acquainted. Participation in G.A.I.N, Getting Arizona Involved in Neighborhoods, as well as various other types of block parties or social functions will also count towards your two meetings. Be sure to keep attendance at each function, and mail in your sign up sheets to the Neighborhood Watch Program Coordinator to get credit for the meeting.

In order to make your meetings more interesting and help encourage attendance, have someone from the Police Department come and give a presentation to your group.

Lastly, you must mail/fax your attendance sign-in sheet to the Neighborhood Watch Program Coordinator each time you have a meeting. This way you can be guaranteed that your signs will not be removed.

Remember: Neighborhood Watches that do not meet the minimum criteria of at least <u>two</u> <u>meetings per year will have their signs removed.</u>



#### You Are On Your Way

Now that your Neighborhood Watch is established, be sure that everyone understands and observes the following guidelines:

- Be suspicious. Report any unusual or suspicious behavior to the police. Write down descriptions of the person(s) and license number of any vehicles.
- Keep a trusted neighbor informed if your house will be unoccupied for an extended period. It is important to leave that neighbor a way of reaching you if an emergency should arise.
- Look after your neighbor's house when they are away, and ask them to look after yours. This includes collecting mail, newspapers and other deliveries that would indicate at a glance that no one is home.
- Above all, be concerned. It is the most effective way to reduce or prevent crime and make your neighborhood safe. Often times, spending a few extra seconds watching strangers walking, or driving through your neighborhood is enough to prevent crimes.
- And remember -- Your job is to report crime. The responsibility for apprehending criminals belongs to the police.



## HOME SECURITY PREVENTIVE MEASURES

DON'T "WELCOME" A BURGLAR INTO YOUR HOME!! Protect your home by starting where the burglar starts – outside.

Most residential burglars devote little time, if any, to the advanced planning of any specific break-in. Their crimes are, for the most part, crimes of opportunity. They pick what appears to be an easy mark. If their advance checking and closer examination reveal a greater risk than anticipated, they move on to an easier target. The more you do to keep your home from looking like an easy target, the safer you are. There are many steps that you can take to minimize your loss and improve your chances of recovery if a break-in occurs.

#### **LANDSCAPING**

A few alterations to the landscape can be enough to put off intruders. To avoid getting caught, intruders look for property they can get in and out of quickly. Their ideal target is a house surrounded by large hedges and shrubs, which hamper visibility from the street and neighbors' house.

Trim shrubbery and trees so doors and windows are visible to neighbor and from the street. Trimmed landscaping should not provide concealment for criminals. If you have a second floor, prune trees so they cannot help a thief climb in second floor windows. Place trellises where they will not be used as ladders to gain upper floor entry.

Place large gravel on the ground near windows. The noise caused by the intruders walking on it can become a psychological deterrent. DO NOT place river rocks or other large items near glass windows or doors – you do not want to provide the burglar with his tools!

Try planting spiny (thorny) plants along fences and under windows such plants will discourage even the most nimble intruder. Protecting with spiny plants is as effective as the use of barbed wire, and a lot more attractive.

#### **LIGHTING**

Criminals avoid the spotlight!! Exterior lights are important, especially near doors and in the rear of the house, where intruders do most of their work. All sides of your home should be protected by security lighting. Lighting in carports and garages is critical and can be turned on by motion detectors as you return home, making it much safer for you to leave your car to enter your home.

Outside lighting should be located high and out of reach. Decorative lighting can be useful as well as add to the attractiveness of your home.

Inexpensive timers and electric photo cells will automatically turn lights on and off at the correct time. Motion detectors not only turn on the lights but can also alert you to possible problems and will often scare off intruders.

#### YOUR HOUSE NUMBER

Make sure law enforcement and fire agencies can locate your home in an emergency. Your house number must be clearly visible from the street – day and night.

Use numbers made of reflective materials, or black on white paint, that are 6 inches high. Keep numbers new and clean and replace when necessary. Such numbers should be placed under a light and near the front or garage entrances. Follow the same guidelines for the outside of the rear fence near the back gate so police and fire officials can identify your home from the alley or back street.

Have your house number painted on the curb in front of your house, in the driveway entrance or in a location which cannot be obscured by a parked vehicle.

#### **DOORS**

Entry doors should be solid core wood (at least  $1 \frac{3}{4}$ " thick) or metal. Your door should fit its frame tightly, with no more than 1/8" clearance between the door and the frame. If the gap is too big, replace the door or bolt a sturdy metal strip to the door edge. This boosts your protection and saves energy too.

Most hollow core doors can be easily broken through. If the door is flimsy, weak, or does not fit securely into the frame it offers little protection, no matter what locks you use.

**Doors** with decorative glass or windows are easy marks. It takes only seconds to break the glass and unlock the door. If you do not want to replace such doors, install a break-resistant plastic panel or decorative grille over the glass. Attach the grille with special non-removable screws.

**Garage doors** should be securely locked at all times. Keeping it locked is just as important as keeping your home locked, especially if the garage is attached to the home. Once inside the garage a burglar can work uninterrupted at getting into the house.

**Garage windows** should be locked and reinforced with mesh screening. They should be covered with shades or blinds so a burglar cannot look inside for possible loot or for an indication of someone being home.

If you install a "dog door" be sure it is not a way in for burglars as well as the dog.

#### LOCKS/DEADBOLTS

The "lock-in-knob" offers you privacy and convenience but it does not offer security from intruders. In fact, many "lock-in-knob" locks can be opened by using a simple credit card. You may have privacy, but not security.

ALL exterior doors require the use of a deadbolt lock. When you turn the key the locking mechanism slides a strong metal bolt from the door into the door's frame. When you buy a deadbolt lock, MAKE SURE:

- The bolt extends at least 1" from the edge of the door
- The strike plate is attached to the door frame with at least 3" long screws
- It has a rotating case hardened shroud that prevents it from being twisted off with a pair of pliers or other tools

The two most common types of deadbolts are the single cylinder and the double cylinder.

**Single Cylinder Deadbolts** have a thumb on the interior side. They are convenient to use and may speed up the exit process in the event of fire. If used near a window they can be opened by breaking the window and reaching through. This type of deadbolt lock does not prevent the burglar from taking your property out through the door.



**Double Cylinder Deadbolts** utilize keys on both sides. This type of lock should be considered if there is a glass window within 40" of the lock. However, this type of lock does present a potential fire escape hazard. This type of deadbolt lock can delay a burglar who wants to use the door to remove your property from your home.



#### **KEYS**

As many as half of all burglaries take place without forced entry, many times the burglar uses a key. Be sure your keys do not fall into the wrong hands.

- Never carry identification tags on your key ring of holder that identify name or address.
- Re-key all locks when you move in to a new house or apartment.
- Know who has keys to your home. Do not give keys to maintenance or delivery people.
- If you must leave a key behind, leave it with a trusted neighbor.
- Make sure that each member of your family knows where his or her key is.
- Never hide a key outside. Burglars know all the hiding places.
- Do not hang keys on hooks within plain view, inside your home.

#### WIDE ANGLE VIEWERS (PEEPHOLES)

All the hardware in the world won't protect you if you open the door without checking who's on the other side. **Install a peephole and use it**. Teach your children and their baby-sitters to use the peephole, **and never open the door to strangers!!** 

#### STRIKE PLATE

The strike plate is attached to the door frame with screws. The metal bolt of the deadbolt lock slides into the strike plate to secure the door soundly to the door frame.

A high security strike plate is required to keep the metal bolt from being kicked from the door frame when locked. A high security strike plate should have at least 4 screws that are a minimum of 3" long.

#### **HINGES**

Hinges are often installed with the same  $\frac{3}{4}$ " screws as the common strike plates. Replace these with 2" to 3" fully threaded screws so the hinges are anchored to the sub frame.

In some cases the hinges are installed in such a manner that the hinges are exposed to the exterior and an intruder may attempt to remove the pins in an effort to gain entry.



Hinges can be pinned by installing a partially threaded screw into the frame side of the hinge. The unthreaded portion of the screw is left exposed and the head of the screw is cut off. A corresponding hole is drilled in the door and hinge on the opposite side. So when the door is closed the exposed portion of the screw fits into the door.

#### ARCADIA DOORS & SLIDING GLASS WINDOWS

People often install sturdy locks on their front doors but leave Arcadia doors and sliding glass windows "wide open" to illegal entry. Burglars look for both of these because they are easy to open. Usually, Arcadia doors and windows are more secluded than a front door, making a perfect place for burglars to enter. Two factors that must be protected against are: prying the lock and lifting the window out.

Most Arcadia doors and sliding glass windows come equipped with a lock that is easily pried open. A supplemental lock must be installed. Broomsticks, bars and finger operated locks provide some protection.



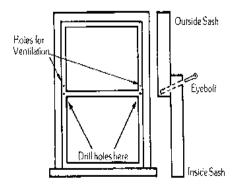


Key locking devices are much more preferred because they can prevent the burglars from using the door or window to remove stolen property. There are several types of supplemental locks available. Keyed locks may be keyed alike with other entry locksets and deadbolts. Check with your locksmith or hardware store and select a sturdy type that most suits your home.

Many Arcadia doors and sliding windows can be lifted out of their track from the outside. Two sheet metal screws placed in the track above the removable part of the door or window can prevent it from being removed. Adjust the screws so that the door or window will just clear underneath them.

#### **DOUBLE HUNG WINDOWS**

To secure a double hung window, drill a downward sloping hole into the top of the bottom window, and through that into the bottom of the top window. A pin can now be inserted locking the window shut. If these windows are not used and no fire exit is needed, they can be screwed shut.



By partly opening the window (less than 4 inches) and making a second set of holes, the window can then be used for ventilation. Remember, opened windows and doors, even if secured, should never be left unattended while you are gone or asleep.

#### STREET LIGHTS

If your street light is not working report it to the proper agency. If you have inadequate street lighting, work with the city through your Homeowners Association or Neighborhood Watch group to upgrade your lighting. Contact the Community Services Division by phone (623) 932-1637 and request a meeting to discuss the lighting situation.

#### **DECALS AND STICKERS**

Through Operation Identification, mark your valuable possessions and post "Operation Identification" decals on your windows. These and other warning stickers are a deterrent to burglars.

#### **MAILBOX**

Your mailbox should be located so it can be seen and observed by your neighbors. Put only your street address on the box, not your name.

#### STORAGE SHEDS

Storage sheds or outside buildings should be securely locked. Any tools or equipment, including ladders, which could help a burglar break into your house, should be locked in the shed or in a locked garage.

#### **FENCES**

Fences make it harder for a burglar to carry away large items, but are only effective **if the gates are locked**. Gates should always be locked, even when you are home.

#### WARNING SIGNS

A sign indicating an alarm system has been installed, that a dangerous dog is present or other warning signs can be a good deterrent. To be effective signs must be of sufficient size to attract attention and be in a conspicuous place.

#### **OPENINGS UNDER THE HOUSE**

Any vents leading to a crawl space or basement require reinforcing with metal bars or grills. A burglar can gain access to the house through such openings or a child can be lost in such an area.

#### **ROOF OPENINGS**

All skylights, roof vent openings or any other potential ceiling entrance should be reinforced with metal bars or heavy screens.

#### CITY OF GOODYEAR ALARM ORDINANCE - SECURITY ALARMS

Do you keep extremely valuable property in your home such as jewelry, television sets, computers, other electronic equipment, etc.? Do you often leave your house unattended for more than a few hours (go to work or school for example), or do you want more protection? These are reasons to invest in a **quality** alarm system.

The FBI has announced that over a ten year period, an average of 1 of every 4 residences throughout the nation will be burglarized. Based upon statistics like those listed, the Goodyear Police Department recommends that homes and businesses in the city of Goodyear be protected by a good security system.

Burglar alarm systems can be a great deterrent. An unexpected noise can frighten away a burglar attempting to enter your home. Many alarms will alert an alarm company monitoring station who calls the police department. Some alarms include a smoke or fire alarm component.

Highly effective electronic burglar and fire alarm systems are now available at reasonable costs. We recommend that you speak to at least three security alarm companies about their products and services prior to purchasing any alarm system. **Remember**, you get what you pay for in many cases. A wise, informed decision is very important when it comes to the protection of your family and your property.

The Goodyear Police Department does enforce a city ordinance regarding false alarms. The following information is very important to residents that have an alarm or are planning to purchase an alarm system.

In response to the growing problem of false alarms, the City of Goodyear adopted an Alarm Ordinance. The code has specific requirements for both the user and the alarm company, for example:

- All alarms in the city, residential and commercial, both existing and new installations, must be registered with the police department, including responsible party information. The police department will then issue a user permit Fee: \$00.00
- Alarm companies, when installing a new system, must advise the new user of all the requirements of the ordinance.
- The alarm company must try to contacting the premises before or immediately after calling the police on intrusions alarms.
- The Code provides for fines when failing to register an alarm, or when officers respond to five or more false alarms in a one year period.

#### FALSE ALARM FEE SCHEDULE

The Goodyear City Council adopted an Alarm Ordinance, Chapter 21 of the City Code, relating to and regulating alarms, which originally became effective October 25, 1999. The following condensed information outlines the some useful information for residents and businesses in the city.

#### Alarm definition

Alarm means any mechanical or electrical device, which is used to detect unauthorized entry into buildings or onto premises, or for alerting others of an emergency, or of the commission of an unlawful act within the buildings or on the premises.

- 1. Permits for alarms are required and renewable annually; \$10 if renewed within thirty(30) days **prior** to its expiration. You will be notified by mail when it is time to renew. If the permit is renewed within thirty (30) days **after** expiration, **the renewal fee is \$20**. If a permit is not renewed within thirty (30) days **after** expiration, a new permit is required, and the original fee schedule is applicable.
- 2. Every alarm user shall obtain an alarm permit, from the City, within thirty (30) days after the alarm is used or becomes operational. For burglar and panic alarms, no false alarms will be counted within the first thirty (30) days after the alarm has initially been installed. For fire alarms, no false alarms counted within the first ninety (90) days after the alarm has initially been installed.

Initial permit fees are included on the form, and are as follows:

Burglary/Intrusion **and/or** Panic Alarm \$25.00 Fire Alarm System \$25.00

If all three types of alarm monitoring are present, the total fee is \$50.00. If a monitored fire system is not present, the fee is \$25.00.

- 3. After written notification by the City of the necessity of an alarm permit, the alarm user shall, within thirty (30) days, obtain a permit from the City or be subject to immediate fee assessment for subsequent activations.
- 4. A permit issued by the City shall be physically on the premises using the alarm, and shall be available for inspection by the Alarm Coordinator.
- 5. The alarm user or subscriber is required to notify the Alarm Coordinator of any changes in the information contained in the application or permit, and if the alarm is no longer being used, within ten (10) days after the effective date of such change. All information contained in the application is confidential.
- 6. A burglar or panic alarm must be equipped with an automatic sound emission cutoff feature, which will stop the emission of sound within fifteen (15) minutes after the alarm is activated.

- 7. No person shall use or cause to be used any automatic dialing device or telephone attachment that directly or indirectly causes a public primary telephone trunk of the City to be utilized.
- 8. The fourth (4th) and any subsequent false alarms set off by an alarm in any one permit year shall be considered excessive false alarms and subject to a minimal assessment as follows:

Burglar Alarm	Robbery/Panic Alarm	Fire Alarm
4 <sup>th</sup> Activation \$50	4 <sup>th</sup> Activation \$100	4 <sup>th</sup> Activation \$100
5 <sup>th</sup> Activation \$100	5 <sup>th</sup> Activation \$250	5 <sup>th</sup> Activation \$250
6 <sup>th</sup> Activation \$250	6 <sup>th</sup> Activation \$500	6 <sup>th</sup> Activation \$500
7 <sup>th</sup> Activation \$250	7 <sup>th</sup> Activation \$500	7 <sup>th</sup> Activation \$500

To find this information online please use this website address http://goodyearaz.gov/index.asp?NID=1781 or by calling the Goodyear Police Alarm Program Coordinator at (623) 882-7672

#### **OPERATION IDENTIFICATION**

**Operation Identification** has been a successful program for many years. Homes that display "Operation Identification" decals are much less likely to be burglarized than homes of non-participants.

Operation Identification consists of three parts -

- FIRST, mark your valuables with your Drivers License Number so that your property can be easily traced and identified as yours.
- **SECOND**, make and maintain an inventory list of your valuable property. Perhaps even make a video tape of each room in your house to help verify what was stolen.
- THIRD, display the Operation Identification sticker, which tells would-be burglars that your property has been marked.

Marked property is difficult for a burglar to sell because it can be traced to the rightful owner with relative ease. The burglar knows this and many times won't even bother stealing property that has been marked.

To participate in Operation Identification call the Goodyear Police Department Crime Prevention Office and arrange to borrow an electric engraver, free of charge, (623) 932-1220. Mark your possessions in the following way:

#### AZ#########AZ (Drivers License Number)

This assures fast identification and return of your valuables in the event they are lost or stolen and later recovered.

When you return the engraver you will be given decals to place on the doors and windows of your home. These "Operation Identification" decals are a definite deterrent to burglaries.

Burglary is one of the most frequently committed crimes in the United States. By participating in Operation Identification you are taking one important step to protect your possessions from burglary and theft.



#### **HOLDING A BLOCK PARTY**

The citizens of Goodyear are permitted to block off their residential street for the purpose of holding a "Block Party". This is often done for the annual GAIN event in October. However permission from the City of Goodyear Clerks Office and Streets Department is required prior to blocking off the street. Listed below are the requirements for applying for a permit (the permit is free), and the restrictions when holding your party.

Please fill out an application online at <a href="http://www.goodyearaz.gov/documents/City%20Clerk/SPECIAL%20EVENT%20PERMIT%20APPLICATION.PDF">http://www.goodyearaz.gov/documents/City%20Clerk/SPECIAL%20EVENT%20PERMIT%20APPLICATION.PDF</a> or follow the instructions below for requesting permission in writing.

#### LETTER OF APPLICATION:

- Written requests for temporary street closures shall be submitted to the City of Goodyear, City Clerks Office at 190 N Litchfield Road, Goodyear, AZ 85338 (623) 932-3910
- 2. The request shall be accompanied by the name, address, and telephone number of the party responsible for the activity. The letter of application must include the head of household of each residence which abuts the street proposed for the block party. In addition, if any neighborhood residents are denied access to their home because of the closure, their approval is also required.
- 3. The letter of application shall include the nature of the party and the proposed hours.
- 4. The letter of application shall include the following statement: "The undersigned agrees to indemnify and to hold the City of Goodyear harmless of any damage or injury to persons or property arising from the conduct of this block party."
- 5. The city will furnish the necessary barricades and "Street Closed" signs. It shall be the responsibility of those organizing the party to pick up and return the barricades and signs to the Public Works, Streets Division 120 E Western Ave.

#### **RESTRICTIONS:**

- 1. Block parties will be restricted to residential districts and will not be allowed on collector or arterial streets.
- 2. There shall be no alterations of any kind made to a street or sidewalk in preparation of or during a block party. Any debris caused by the users will be removed from the public right-of-way immediately following the activity.
- 3. It shall be the responsibility of those organizing the party to erect and remove the necessary barricades and signs. The barricades shall be set at the place designated by the City Traffic Engineer.

- 4. For safety purposes the City Traffic Engineer may require those organizing the party to hire a Goodyear Police officer to direct and control traffic adjacent to the closed portion of the roadway.
- 5. The block party must be for non-profit purpose.
- 6. The block party shall continue no later than 8:00 p.m. Sunday through Thursday and no later than 10:00 p.m. on holidays and weekends.
- 7. Entertainment such as band music, record player music and any auxiliary amplifying equipment shall be restricted so that sound does not disturb beyond the perimeters of the block.

#### G.A.I.N. - GETTING ARIZONA INVOLVED IN NEIGHBORHOODS



The Goodyear Police Department participates along with neighborhood watches, neighborhood associations, homeowner associations, apartment and mobile home communities in the annual event focused on crime prevention awareness. **G.A.I.N.** is a partnership with the Police Department and the Goodyear community held each year in the month of October.

This is a great opportunity to get together with your neighbors at the event in your community. Your event will allow the neighbors to get a chance to get to know each other better. When neighbors know and care about each other, they feel more comfortable reporting crime and suspicious activity to the Goodyear Police Department.

The **G.A.I.N.** website has been designed to assist you in receiving a promotional packet, registration form, marketing materials, resources, ideas, checklist, etc.

Please visit the website for detailed information and on-line registration information for **G.A.I.N.** at http://www.goodyearaz.gov/index.asp?NID=1091

**G.A.I.N.** is another opportunity to meet your neighbors and to find out what is going on in your community.

#### STREET LIGHTS

One of the most common complaints from neighborhoods in Goodyear, especially in older areas, is inadequate street lighting. Citizens constantly ask "How can I get more street lights"? Frequently cutting back trees around the light or upgrading the light head will solve the problem. Sometimes additional lights are warranted.

The city standards regarding street lighting have changed over the years, such as the distance between lights, and the city is constantly upgrading existing lights and installing new ones as budgets and resources permit. To see if your neighborhood qualifies for new or upgraded lighting, contact the city Public Works Department at (623) 932-1637 or you can use the website at http://www.goodyearaz.gov/index.asp?NID=64

#### **NEIGHBORHOOD ENHACEMENT**

Citizens of Goodyear call the police department everyday to complain about neighborhood problems that are not typically law enforcement issues. They call about things like barking dogs, junk cars parked on front lawns, residents doing major car repair work while the car is parked on the street, or a seriously deteriorating house. While these are important concerns to the neighbors they do not fall under the jurisdiction of the police department.

To handle these types of complaints, the city has established a City Code Enforcement Unit through the Community Services Division to enforce city codes that relate to these types of problems.

To make a complaint, call Code Enforcement (623) 882-7815 or on line at, <a href="http://goodyearaz.gov/index.asp?NID=355">http://goodyearaz.gov/index.asp?NID=355</a>. A code enforcement officer will come and investigate the complaint. Many times a warning will be sufficient to solve the problem. If stricter enforcement is necessary, the enforcement officer has the authority to cite the violator.

#### CITY OF GOODYEAR COMPLAINTS

In order to better serve you, please ensure your complaint is directed to the correct department.

Complaints are taken for properties located within the City of Goodyear only.\*

- Residential Code Violations (<u>barking dogs</u>, littered yards, deteriorated landscaping, lawn parking, junk or unregistered vehicles on private property, swimming pool gates, etc.) Code Enforcement at <a href="http://goodyearaz.gov/index.asp?NID=1903">http://goodyearaz.gov/index.asp?NID=1903</a> or (623) 882-7815
- Building Code Violations (construction without permits, unsafe structure) Planning and Zoning at <a href="http://www.goodyearaz.gov/index.asp?NID=212">http://www.goodyearaz.gov/index.asp?NID=212</a> or (623) 932-3005
- **Abandoned, junk or unregistered vehicles on the street** City of Goodyear Police Department at <a href="http://www.goodyearaz.gov/index.asp?NID=59">http://www.goodyearaz.gov/index.asp?NID=59</a> or (623) 932-1220
- Garbage receptacles and Alleys Streets and Sanitation at http://www.goodyearaz.gov/index.asp?ID=227 or (623) 932-1637
- Graffiti Hotline <a href="http://www.goodyearaz.gov/index.asp?ID=227">http://www.goodyearaz.gov/index.asp?ID=227</a> or (623) 932-1637
- Mosquitoes (green pools) Maricopa County Environmental Services <a href="http://www.maricopa.gov/envsvc/WATER/VECTOR/westnile.asp">http://www.maricopa.gov/envsvc/WATER/VECTOR/westnile.asp</a> or (602) 506-6616
- Stray animals Maricopa County Animal Care and Control at <a href="http://www.maricopa.gov/pets/">http://www.maricopa.gov/pets/</a> or (602) 506-7387

# FINALLY

If a crime does occur

REPORT IT!!!



DIAL 9-1-1